Guideline for the online application form

In the online pre-registration form you will be asked to give information on the following topics:

Personal Information
Please fill in the correct information about your person. In case you have more than one nationality, please indicate that you have a second nationality in your CV and upload (if available) Passport or Personal ID also of your second nationality (see below).

Correspondence Address
Please indicate your current email address. You will be given a password which must be used later to access the system during the following steps, so be careful that your email address works.

Current Degree
Please declare the last degree (Bachelor, etc.) which you got during your prior studies until the moment of application. In case you have also a Master's Degree, indicate here Master but you should upload below the transcript and degree certificate of both bachelor and master.

Expected Degree
If you do not dispose of a Bachelor's Degree at the moment, but you will get it before starting the AMASE Master Programme, please declare the expected degree here.

Language Proficiency
Because AMASE is an international Master's Programme, you will have the possibility to improve your language knowledge during your studies. Be aware that you need sufficient knowledge of the instruction language at the Entrance University and, if possible, **knowledge of the instruction language of the Second University. Therefore, a proof of your language knowledge is necessary in order to complete your application!** (Language Certificate, Certificate of Attendance, Letter from your University, Highschool Transcript, …)
Please indicate your language knowledge in the field "Test".
For instance: If your mother tongue is Spanish and you did a TOEFEL test to certify your English knowledge and if you have some basic knowledge of German (without any certificate), then you should insert the following: *"Spanish: mother tongue; English: very good: TOEFL; German: basic knowledge: blank (no certificate)"*.
You will then be able to choose the Entrance University according to your language knowledge.

For applicants for LTU or MUL who prove their English knowledge through a TOEFL-Test: If you have not submitted the regarding institution code (LTU: 8871 and MUL: C230) via the TOEFL-Test, we will need your login data for the test in order to verify your test results. After submitting your application, you can send the login data via mail to office@eusmat.net

University choice
You are required to choose two options for your Entrance University as well as for your Second University. Both options will be considered for your application by the selection committee.

Please be aware that a combination of an Entrance and Second University which provide their courses in English is not possible, e.g. you cannot choose LTU as your Entrance

University and MUL or UNIPD as your Second University. It is mandatory that you study in two languages of the Consortium.

Please take the application deadlines into account while applying. Since there are no Erasmus Mundus scholarships available for the 2025/26 intake, you must submit your application by March 31, regardless of which university you are applying for. A second round of applications for self-funded students will be opened, if there are still free spots available after the first deadline (except for LTU).

Referees for your recommendation letters
In order to complete your application, you also need two letters of recommendation. Therefore, please name two persons who are willing to provide academic and/or professional references, including their data and specially their e-mail addresses (make sure to double-check that the e-mails work and are correctly written). They will be automatically contacted by e-mail by us to upload the Letter of Recommendation for you. The referees will have to upload their recommendation letters as a pdf-file. For applicants from third countries with an existing AMASE partnership, the opinions of the partner professors are welcome. The recommendation letters do not require a specific format, but they must be written in English or in the language of the selected Entrance University.

*Unfortunately, we have been having problems with **Gmail** addresses where the referees do not receive the mails from our system. Please make sure to use a different email address to avoid further inconveniences.

Check once again that you have completed the whole pre-registration form and then click "Submit". You will be given a password which you should use to access the "Upload Files" interface.

Documents to be uploaded:

Please add the following documents to your application as **pdf-files**:

- **Last Academic Certificate**
  If you have both a BSc. and a MSc. degree, please upload both here in the same pdf document or upload your BSc. degree here and your MSc. in “other documents” (see below)
  For LTU and MUL: If you come from Pakistan, your degree must show an HEC stamp. Please read our special regulations to receive more information!

  If you will not have finished your studies within our application deadline and you selected “expected degree”, in this section, you must submit an official document stating that you are a currently enrolled student and participating in your last year of studies. The document must be issued through and signed by a **representative of the Academic Registrar’s Office**, the Examinations Office or equivalent. Signatures from other staff members, such as teachers/professors, will not be accepted. Please do NOT upload your high school diploma.

- **Transcript of Records**
  Full Academic Transcript: A certificate of your Bachelor's degree and/or other previous studies indicating courses and examinations (if necessary, add an explanation of the grades showing what the highest and lowest scores are).

  Academic Documents - special regulations for the Entrance Universities:

LTU: Academic Documents: If your degree was awarded in Bangladesh, Cameroon, Canada, Eritrea, Ethiopia, Ghana, Nigeria, or the USA, your official transcript must be sent per post from your university to the LTU (to: Pia Åkerfeldt/Linn Berglund, Luleå tekniska universitet – 97187 Luleå, Sweden).

MUL and UNIPD: If your degree was awarded in Bangladesh, Cameroon, Canada, Eritrea, Ethiopia, Ghana, Nigeria, or the USA, your official transcript must be shown at your arrival to the MUL/UNIPD.

- **Curriculum Vitae**
  Please upload a complete and detailed CV in English. We don't require a specific format. However, it should be, if possible, no longer than one page.

- **Copy of your Passport or Identity Card**
  Please upload a scan of the first 4 pages of your passport or a scan of both sides of the identity card. If you have more than one nationality, you should upload also the copies for both nationalities (you can upload alternatively in "other documents" the copies of your second nationality).

- **Statement of Purpose**
  This is a motivation letter where you indicate why you want to join AMASE. It should be in English and no longer than one page.

- **Language Certificate(s)**
  Proof of sufficient knowledge of the teaching language of the Entrance University and of other languages. Read more about our language requirements on our homepage.

  Applicants with the nationalities of Australia, Canada, Gambia, Ghana, Ireland, Lesotho, New Zealand, Nigeria, South Africa, Tanzania, Uganda, United Kingdom, USA, Zambia and Zimbabwe will need to **upload a pdf-file explaining that their mother tongue is English. It is necessary in order to complete the application.**

  Be aware that you need sufficient knowledge of the instruction language at the Entrance University and, if possible, knowledge of the instruction language at the Second University. Therefore, a proof of your language knowledge is necessary in order to complete your application!
  *Please have in mind that you can increase the value of your application uploading all language certificates you have, especially for English-speaking second universities.

- **Other Documents (Publications/Certifications/IMPRS):**
  Other scanned certificates which you consider important for the application can be uploaded in this section. Please, DO NOT upload copies of your Bachelor or Master Thesis!

In order to complete your application, you must **upload the required documents in each category**. If you leave a category without files ("other documents" is not compulsory), your application won't be complete and therefore, it won't be considered.
Click on the "submit" button only after you have uploaded all your documents and are sure they are complete to finish your application.
If you encounter problems with the upload of your documents, please contact us: office@eusmat.net