

Joint European Master Programme in Advanced Materials Science and Engineering - AMASE

STUDENT AGREEMENT

For student recipient of an Erasmus+: Erasmus Mundus Scholarship - Academic Year 2019-2020

Between the Coordinating University, Saarland University, represented by Prof. Dr. Frank Mücklich, Coordinator of the AMASE Programme and Professor of Functional Materials, Campus D 3.3, 66123 Saarbrücken, Germany

on behalf of the **AMASE Consortium** formed by the following **Partner Universities**:

- Universität des Saarlandes, Germany (UdS)
- Luleå tekniska universitet, Sweden (LTU)
- Universitat Politècnica de Catalunya (UPC)
- Université de Lorraine / University of Lorraine, France (UL)
- Montan Universität Leoben, Austria (MUL)
- Università degli Studi di Padova, Italy (UNIPD)

and the **Student**:

Last name: _____ **First name:** _____ **Passport number:** _____ **Entrance University:** _____
Date of birth: _____ **Place of birth:** _____ **Nationality:** _____ **Second University:** _____

Considered for the present contract with the status:

Agree on this contract under the following terms and conditions:

General conditions:

1. The Students commits him/herself to attend the academic programme of AMASE, approved by the European Commission under the Agreement Number _____, having a regular duration of 2 academic years, starting on _____ with the Integration Week in Saarbrücken.
2. The student declares to meet the requirements to follow the proposed academic programme, particularly that he/she holds a Bachelor's (or equivalent/superior) degree and that he/she commits him/herself to reach the minimum level in two languages which are required at the respective universities (English at LTU, MUL and UNIPD; German at UdS; French at UL; Spanish at UPC) he/she studies. The student has to reach at least a language level equivalent to B2 according to the levels defined by the Common European Framework of Reference for Language (CEFR) before studies will start at the respective university. At the UdS and UPC, a lower level of the respective language at the beginning of studies may be accepted, however at the UdS the student has to reach the B2 level of German before being admitted to the Master's thesis.
3. The universities will endeavour their best to provide the Students with tuition, supervision, assessment and support services of a professional standard. Relevant information concerning the structure of the Master is published on the AMASE website (www.amase-master.net).
4. The student has to study at two partner universities of the consortium. The student chooses the university combination by the time he/she applies. He/she is selected by the Steering Committee for this combination and has to follow this path throughout the whole study programme. In exceptional cases and for justified reasons, a change of the selected universities may be possible upon acceptance by the Steering Committee. The student studies the first and second semester at his/her Entrance University, the third semester at the Second University and the fourth semester (master thesis) at the Entrance or the Second University. The student is aware of the fact that he/she has to follow the local rules of the respective universities each semester and that Credit Points which must be obtained at the Entrance or at the Second University cannot be replaced with Credit Points from the other universities. The student selects the university for the Master Thesis not later than 3 months after starting the third semester and has to inform the coordinator about the selected university and the name of the supervisor of the Master Thesis.
5. During the programme, the student must achieve a minimum of 120 Credit Points (CP) or ECTS¹. During the programme there has to be achieved the following CP:
 - 60 CP at the Entrance University corresponding to the 1st and 2nd Semester
 - 30 CP at the Second University corresponding to the 3rd Semester
 - 30 CP at the Entrance or the Second University corresponding to the Master's Thesis in the 4th Semester.
6. The CP have to be obtained from the following modules:
 - Adaptation phase (usually 1st Semester): at least 25 CP must be earned from the exams of the module elements of the following modules:
Module 1. Structure and Properties of Materials (at least 12 CP)

¹ CP or ECTS: Credit Points according to the European Credit Transfer System.

Module 2. Materials Characterisation (at least 5 CP)

Module 3. Materials Engineering and Processing Technologies (at least 5 CP).

- Specialization Tracks: the students have to select one of the following specialisation tracks:

Track 1: Advanced Metallic Materials

Track 2: Polymers and composites

Track 3: Smart Surfaces and Functional Materials

Track 4: Advanced processing technologies

Track 5: Bio/Nanomaterials.

At least 50 CP must be earned from the technical courses, seminars and/or project works for the selected track: at least 25 CP at the Entrance University (usually 2nd Semester) and at least 25 CP in the Second University (usually 3rd Semester). The student is aware of the fact that not all tracks can be chosen at each university. The available tracks are the following:

University	Track 1	Track2	Track 3	Track 4	Track 5
LTU	Yes	Yes	Yes	Yes	Yes
UdS	Yes	Yes	Yes	Yes	Yes
UPC	Yes	Yes	No	No	Yes (only as 2 nd University)
UL	Yes	Yes	Yes	No	No
MUL	Yes	Yes	Yes	Yes (only as 1 st Univ.)	No
UNIPD	No	No	No	Yes	Yes

- Module Transversal skills: the students have to earn at least 15 CP, at least 10 CP at the Entrance University and at least 5 CP at the Second University to complete the total CP required in each semester mentioned in 5. The CP can be earned from following submodules:

Integration Week and Professional Summer School: 2 CP

Language courses: at least 6 CP

Additional transversal skills: at least 3 CP

- Master's Thesis (30 Credit Points, usually in 4th Semester).

The Examination Boards of each partner university provide each semester a catalogue of offered module elements.

- The student will attend the Integration Week at UdS in Saarbrücken, which will take place from _____ - _____. During this week, the student will join all activities such as Intercultural Trainings, Laboratory visits, Presentation Techniques, Teambuilding, etc.

- The student will attend the Professional Summer School in _____, which will take place by the end of August _____. The exact date will be announced in due time. The Professional Summer School will focus on Job Trainings and Career Planning and is a mandatory part of the AMASE Programme.

- The student has to find the supervisor for the master's thesis on their own. The coordinators at each university will support the students to select a supervisor. The Steering Committee will ensure that each student can find a supervisor for the master's thesis. The master's thesis has to be supervised by a professor of the selected partner universities, even though the master's thesis may not be written at the university itself. Should the student wish to write the master's thesis at another institution, this has to be approved by the local examination board.

- The examination procedure including the examination language and grades are regulated by the individual Exam Regulations of each university of the

consortium. The requirements and work load for the acquisition of Credit Points, the form and rules of partial examinations and the elements of modules are regulated by the individual Exam Regulations of each partner university. The governing regulations at each partner university are:

- Saarland University: "Prüfungsordnung für den Europäischen Master-Studiengang Advanced Materials Science and Engineering (AMASE) vom 17. März 2011" and "Studienordnung für den Europäischen Master-Studiengang Advanced Materials Science and Engineering (AMASE) vom 17. März 2011" Dienstblatt der Hochschulen des Saarlandes "2012 - DB12Nr. 8.

- Luleå University of Technology: Lokal examensordning vid Luleå tekniska universitet from 04.05.2011:

https://www.ltu.se/cms_fs/1.159250!/file/examensordning%20rev%2011-05-04.pdf

- Barcelona Tech: Normativa d'avaluació i permanència en els estudis de grau i Màster de l'EEBI

Approved by the Junta d'Escola the 18th July 2017 and valid from the course 2017/18.

https://eebe.upc.edu/ca/estudis/normatives-academiques/documents/eebe_normativa_avaluacio_aprov_je_2017_07_18.pdf

- University of Lorraine: will be provided by the local coordinator.
- University of Leoben: will be provided by the local coordinator.
- University of Padua: will be provided by the local coordinator.

- The AMASE Master Degree will be awarded to a student who has achieved the 120 CP on corresponding modules as described in 5 and 6 as well as further requirements as described in 2, 7 and 8 as well as in the local examination regulations indicated in 10. At the end of the Program the student will receive, according to his/her combination the following documents:

Saarland University

1. Zeugnis (includes Transcript of Records in German)
2. Master-Urkunde (Master's Degree, in German)
3. Master's Degree Certificate (in English)
4. Transcript of Record (in English)
5. Diploma Supplement (in English)

University of Lorraine

1. Diplôme de Master SIMM "Science et Ingénierie des Matériaux et de la Métallurgie" (in French)
2. Relevé de notes et résultats Transcript of results (in French)
3. Certificat de réussite "Master SIMM" Achievement certificate (in French)

University of Leoben

1. Zeugnis (includes Transcript of Records in German)
2. Master-Urkunde (Master's Degree, in German)
3. Master's Degree Certificate (in English)
4. Transcript of Record (in English)
5. Diploma Supplement (in English)

Luleå University of Technology

1. Examensbevis (Degree Certificate in Swedish)
2. Diploma (in Swedish)
3. Transcript of Records (in Swedish)
4. Transcript of Records (in English)
5. Diploma Supplement (in English)

Barcelona Tech

1. Título de Master Universitario (in Catalan and Spanish).
2. Provisory certificate until the final one is issued: Expedició de títols acadèmics (in Catalan and Spanish)
3. Expedició del Suplement Europeu al Títol – SET (in Catalan, Spanish and English)
4. Transcript of Records (in Catalan, Spanish and English)

University of Padua

1. Degree Certificate (in Italian)
2. Diploma (in English)
3. Transcript of Records (in Italian)
4. Transcript of Records (in English)
5. Diploma Supplement (in English)

Additionally, upon request of the student the examination office at UdS provides a general Master's Degree Certificate.

12. The student will obtain assistance from the EUSMAT office and the International Office of the assigned universities with all administrative formalities he/she may need, such as period of enrolment at the university, welcome reception, how to get a student card, accommodation information (costs for living, University residences, renting flats), sport facilities as well as cultural and social events and, if needed, the residence permit, registration with the local authorities and visa information.
13. The AMASE consortium will provide an insurance including health care, assistance to persons, accident and civil liability to the selected students for the whole period of studies. This insurance policy satisfies all Minimum Requirements for the Health and Accident Insurance Coverage of EMJMD Students² (medical expenses all over the world, civil responsibility and repatriation cost towards the country of the student, etc.). In case the student prefers to hire another health insurance, the student can ask each semester for reimbursement of costs equivalent to the cost paid by himself/herself (it has to be duly proof) up to a value equivalent to the costs of the insurance provided by the consortium. The health insurance hired by the student has to satisfy the minimum requirement of the university at which the student is studying.
14. The student commits to behave with ethics during his/her studies. He/she will commit no fraudulent act, and will specially avoid cheating, falsification or plagiarism of any academic work. Moreover, he/she will not abuse or misuse the access to equipment and installations and will not perform any unauthorized access or violation of departmental, school or university rules. Any incident against this compromise will be treated by the Steering Committee and may cause the exclusion of the student from the AMASE Master Programme.
15. In case of complaint, the student may appeal to the Steering Committee. The Steering Committee will consider the issue and will solve it as soon as possible. However for specific complaint about a specific service or facility provided by a Partner Institution, the student shall invoke the complaints procedure of the institution.
16. The AMASE Consortium is exonerated from any responsibility for accident, illness, injuries, losses or damages to persons or goods resulting from or in any way related to the activities that are object of the present contract.
17. The AMASE Consortium is obliged to transfer personal data to the European Commission and all partner universities in the Consortium. These data will be saved for at least 10 years. The AMASE Consortium works according to the data security regulations of the European Union and will not give any data to third-parties.
18. Students attending the AMASE Master are obliged to participate in evaluations both of the European Commission and EUSMAT. Furthermore, EUSMAT may take pictures during events such as the Integration Week and the Professional Summer School. These pictures can be used for social media (e.g. Facebook, Instagram, LinkedIn), the EUSMAT homepage and for marketing activities of Saarland University and the consortium. In case the student does not want to be on these pictures, he/she has to inform the coordinator before the start of the programme.

² Defined by the EACEA.

Participation costs and Scholarship conditions:

19. Participations costs are: **1.500 EUR for Programme Country Students** per semester and **4.500 EUR for Partner Country Students** per semester. These costs cover the national enrolment fees at each university of the Master consortium and the fees for the health insurance.

Subject	Amount	Form of payment
Monthly subsistence	24.000 EUR	Paid in monthly instalments of 1.000 EUR
Travel costs*	Either 2.000 EUR, 4.000 EUR or 6.000 EUR	Paid in two annual instalments
Participation costs**	6.000 EUR	Covered by Erasmus+

*Travel costs depend on the residence of the student:

- Either an amount of **2.000 EUR** is paid in two annual rates for scholarship holders whose location is one of the programme countries of Erasmus+.
- Either an amount of **4.000 EUR** is paid in two annual rates for scholarship holders whose location is situated at less than 4.000 km from the coordinating university (Saarbrücken, Germany).
- Or an amount of **6.000 EUR** is paid in two annual rates for scholarship holders whose location is situated

20. The amount of scholarship for the granted students of **Programme Country Students** will be as follows:

at **4.000 km** or more from the coordinating university (Saarbrücken, Germany).

The participation costs of **1.500 EUR per semester are covered by the Erasmus+ scholarship for the regular study period of 2 years and will be directly transferred to the coordinators. The student has to cover the participation costs for all additional semesters by him-/herself. See article 22.

21. The amount of scholarship for the granted students of **Partner Country Students** will be as follows:

Subject	Amount	Form of payment
Monthly subsistence	24.000 EUR	Paid in monthly instalments of 1.000 EUR
Installation Costs	1.000 EUR	Paid at the beginning of the Programme
Travel costs*	Either 2.000 EUR, 4.000 EUR or 6.000 EUR	Paid in two annual instalments
Participation costs**	18.000 EUR	Covered by Erasmus+

*Travel costs depend on the residence of the student:

- Either an amount of **2.000 EUR** is paid in two annual rates for scholarship holders whose location is one of the programme countries of Erasmus+.
- Either an amount of **4.000 EUR** is paid in two annual rates for scholarship holders whose location is situated at less than 4.000 km from the coordinating university (Saarbrücken, Germany).
- Or an amount of **6.000 EUR** is paid in two annual rates for scholarship holders whose location is situated at **4.000 km** or more from the coordinating university (Saarbrücken, Germany).

The participation costs of **4.500 EUR per semester are covered by the Erasmus+ scholarship for the regular study period of 2 years and will be directly transferred to the coordinators. The student has to cover the participation costs for all additional semesters by him-/herself. See Article 22.

the fourth semester, the student has to be re-enrolled at the corresponding universities for one more semester. The student must pay the full participation fees for the additional/s semester/s, except when only the credits of the Master's Thesis remains.

The participation fees might be waived to the student in total or in parts, depending on the time when the last credit (with exception of the Master's Thesis) is finally earned (see table below). As the start of term varies for each university, deadlines concerning participation waivers are different for each one. These deadlines and rules apply for the university at which the student writes the Master's thesis. In case the student do not pay fees in the additional semester/s, he/she is not entitled to get reimbursement of semester ticket in Saarbrücken and health insurance costs of the corresponding semester.

22. Fees for additional semesters: If all requirements to obtain the Master's Degree cannot be fulfilled during

	UdS	UL	UPC	LTU	MUL	UNIPD
Normal finishing date	Till 30.09 no need to pay more					
1 st delay period	Till 31.10 no need to pay more					
2 nd delay period	Till 10.01 pay 50 %	Till 31.03 pay 100 %	Till 15.02 pay 50 %	Till end of quarter 2 (mid-January) pay 50 %		
3 rd delay period	Till 31.03 pay 100 %		Till 31.03 pay 100 %	Till end of quarter 3 (till ~20.03) pay 100 %		

23. The scholarship funds will be paid in Euros to a bank account of the student in Europe. Each scholarship-holder-student will have to open a bank account in Europe. His/her scholarship will be paid by bank transfer, to this account. If a change occurs in his/her bank account, the student has the responsibility to inform the AMASE Coordinator. The consortium may pay a part or the whole amount of the travel and installation costs in cash during the integration week. The contribution to travel costs is paid in two instalments. The student has to provide a certificate indicating the residence place before starting the programme. The contribution to installation costs is paid (in Euros) in two instalments, at the beginning of the programme and at the beginning of the third semester. The contribution to the participation costs (participation fees) is deducted directly from the scholarship. The monthly living allowance payments will start in September _____. They will be paid by bank transfer at the beginning of each month during the 24 months of the Master course and stopped immediately in case of interruption of the course by the student.

24. Under the present contract, the Student is obliged:

- To attend assiduously the programme with the objective of passing,
- Not to receive any other scholarship or subvention financed by the European Commission under other Community programmes.

25. The scholarship does not create or entitle an employee-relation between the Coordinator and the student.

26. In the eventual case of interruption of the course caused by following or similar issues:

- The student did not reach the minimum requirements to continue,

- Lack of active participation (in the lectures, practical sessions, field trips, informative official meeting, internships, etc.) due to personal reasons /choices
 - That the student cannot justify with medical certificates
 - For which permission has not been granted by the AMASE staff (to ensure permission, the student shall preferably ask in advance)
 - Exclusion from the AMASE programme because of serious infringement of the ethical code etc.
- The Student may be asked to reimburse the amount he/she has received and will not receive any further monthly subsistence and travel cost after the date of the interruption.

Modification of the Contract and dispute resolution conditions

27. Any alteration of the present Contract or Annex must be communicated in writing. All alterations to the initial situation must be immediately communicated by the Student to the AMASE Consortium. Upon mutual agreement of contractual modifications, the AMASE Consortium will issue addenda to the present contract.

28. Without prejudice to the general consequences laid down in national law applicable in the present Contract, the AMASE Consortium reserves the right to cease the effects of the present contract, without recourse to any juridical procedure apart from adequate communication to the Student. Failing agreements by both parts, the German courts are designed as the only competent authorities to resolve any legal dispute between the AMASE consortium and the Student emerging from the contract.

**The signatories declare that they have read and accept the conditions laid down in the present Contract.
SIGNED AS AGREED**

**Prof. Dr.-Ing. Frank Mücklich,
AMASE Coordinator**

The student